

Company One Theatre: Technical Director

Company One Theatre, in residence at the Boston Center for the Arts, seeks candidates for the position of Technical Director for their 2017 production of PEERLESS by Jiehae Park, to be directed by Steven Bogart at the Boston Public Library.

Production meetings will be held in November, January, March, and April. Scenic build will take place between April 2-14, exact schedule TBD. Sound and lights will load in the week of April 17, with tech beginning on Saturday, April 22 and running through Wednesday, April 26. The performance run is Thursday, April 27 through Saturday, May 27, with load out on Sunday, May 28.

JOB RESPONSIBILITIES

- Overseeing and being responsible for the budget tracking and implementation/transportation of an approved set design within budget – including all materials needed for construction, transport, painting, furniture, and set dressing
- Attending all production meetings, technical meetings, and required rehearsals
- Meeting with the set designer as needed during the design phase
- Meeting with Boston Public Library personnel to review set ground plans once finalized
- Engineering the set design and creating build plans
- Assisting the production manager in determination of needs and budgeting, outreach and hiring of all production carpenters, electricians, and overhire for set build, load-in and load-out
- Overseeing and being responsible for leading the build and execution of the set design
- Maintaining safe operations during build and load in.
- Overseeing and being responsible for scheduling (in conjunction with the production manager), and leading the load-in and strike of the production
- Assisting the Production Manager in overseeing the Master Electrician, including scheduling a meeting with the ME to review the light plot and rental request before the rental request is placed
- Maintaining availability during the run of the production for repairs and adjustments to the set, not able to be completed by the stage management staff

REQUIREMENTS

Previous experience in professional technical direction for theatre required. Candidates of color, LGBTQA+ candidates, and women candidates are very strongly encouraged to apply.

HOW TO APPLY

Please submit your cover letter and resume to Sarah Cohan, HR Manager, at employment@companyone.org.